



# EU-PolarNet

## Application procedure for EU-PolarNet 2 Service Contracts

*Anneli Strobel, AWI*



This project has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No 101003766



# Research prioritisation

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**Aim:** to advance European Polar research strategies and support the development of large-scale international Polar initiatives

- Develop future strategies to advance European Polar research in an international dimension, by **prioritising research themes** during transdisciplinary workshops and with the help of Polar Experts
- Support the **development of large-scale Polar research initiatives** of global significance with European researchers in leading roles
- Seek bottom-up input to the research prioritisation process and support the **preparation for research projects of European interest** and high societal relevance by providing service contracts in a competitive process





*Call for Services*

Do you want to develop  
your research ideas  
further?

EU-PolarNet 2 offers  
financial support to  
formulate applicable  
research activities!

*Open Now!*



# EU-PolarNet

Call topics:

- ❖ Prospering communities in the Arctic
- ❖ Inclusive creation, access and usage of knowledge

More information: [www.eu-polarnet.eu](http://www.eu-polarnet.eu)



# The Service Calls

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## 1<sup>st</sup> Call for Services

- **Opens 1<sup>st</sup> of June 2021**
- **Closes 30<sup>th</sup> of September 2021**



## 2<sup>nd</sup> Call for Services

- **Tentative: 01<sup>st</sup> of March 2022 – 31<sup>st</sup> of May 2022**



## 3<sup>rd</sup> Call for Services

- **Tentative: 01<sup>st</sup> of March 2023 – 31<sup>st</sup> of May 2023**



# Why Service Contract?

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EU-PolarNet 2 is seeking **support** in the form of a **Service**

- Service contract  $\approx$  seed money
- Offer  $\approx$  proposal
- Service provider  $\approx$  applicant

Services are distributed following the criteria of **best value for money.**





# The EU-PolarNet 2 consortium



ALFRED-WEGENER-INSTITUT  
HELMHOLTZ-ZENTRUM FÜR POLAR-  
UND MEERESFORSCHUNG



Institute of  
Polar Sciences



UNIVERSITY  
OF OULU

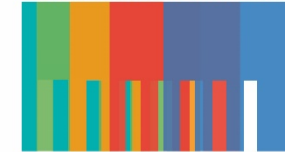


The Research Council  
of Norway



TAL  
TECH

Belgian Science Policy Office



belspo



austrian  
polar research  
institute



CENTRE NATIONAL  
DE LA RECHERCHE  
SCIENTIFIQUE



SWEDISH POLAR  
RESEARCH SECRETARIAT



rannís



British  
Antarctic Survey

NATURAL ENVIRONMENT RESEARCH COUNCIL



POLAR RESEARCH  
INSTITUTE



Ministry of Higher  
Education and Science

Danish Agency for Science  
and Higher Education



HAVSTOVAN  
FAROE MARINE RESEARCH INSTITUTE



Josef Svoboda Station  
University of South Bohemia  
in České Budějovice

CENTRE FOR POLAR ECOLOGY

SWISS POLAR  
INSTITUTE



The International Business Alliance  
for Corporate Ocean Responsibility



International Centre for Reindeer Husbandry

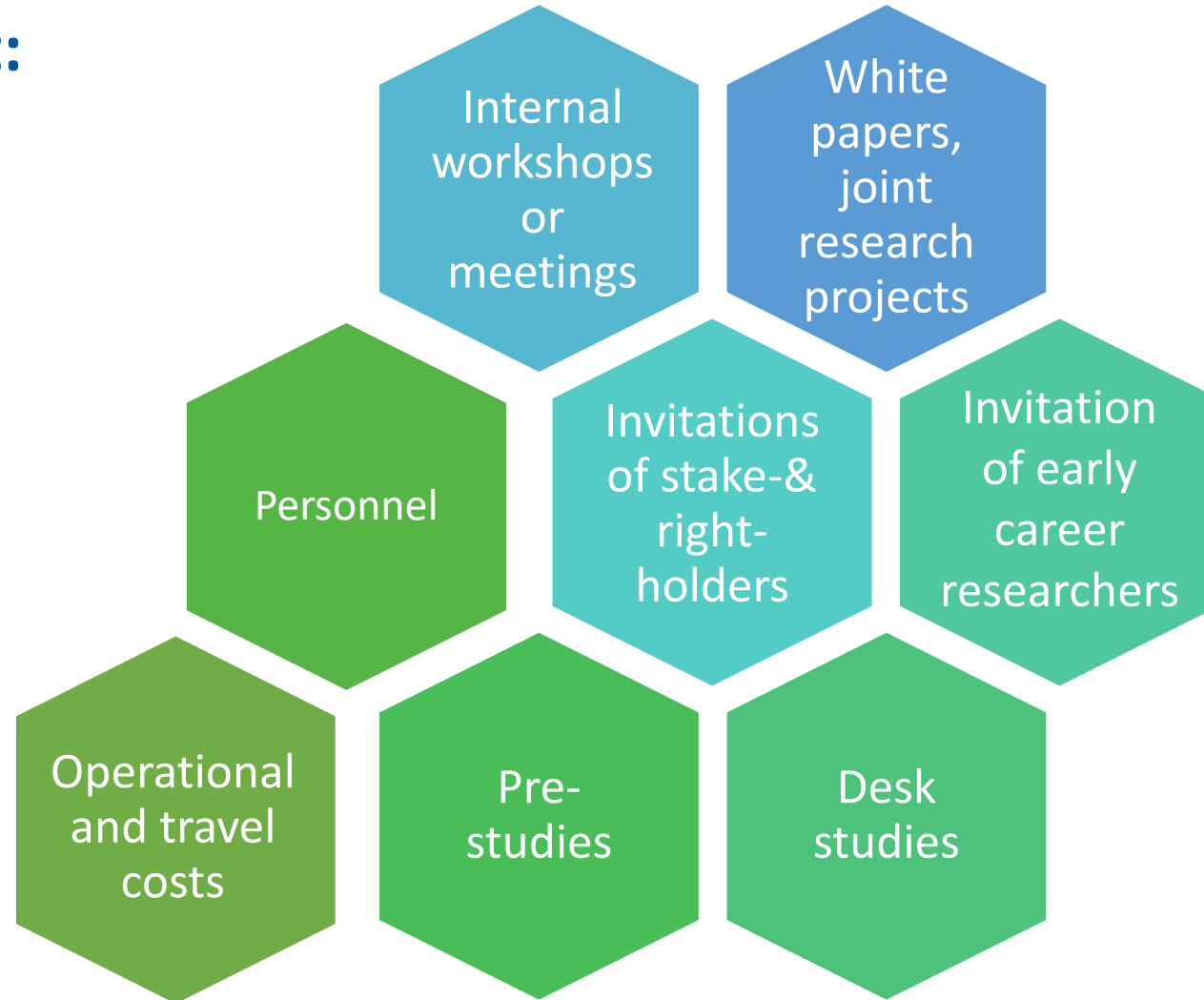
[www.eu-polarnet.eu](http://www.eu-polarnet.eu)

# What is being offered

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## Financial support:

up to 15.000€

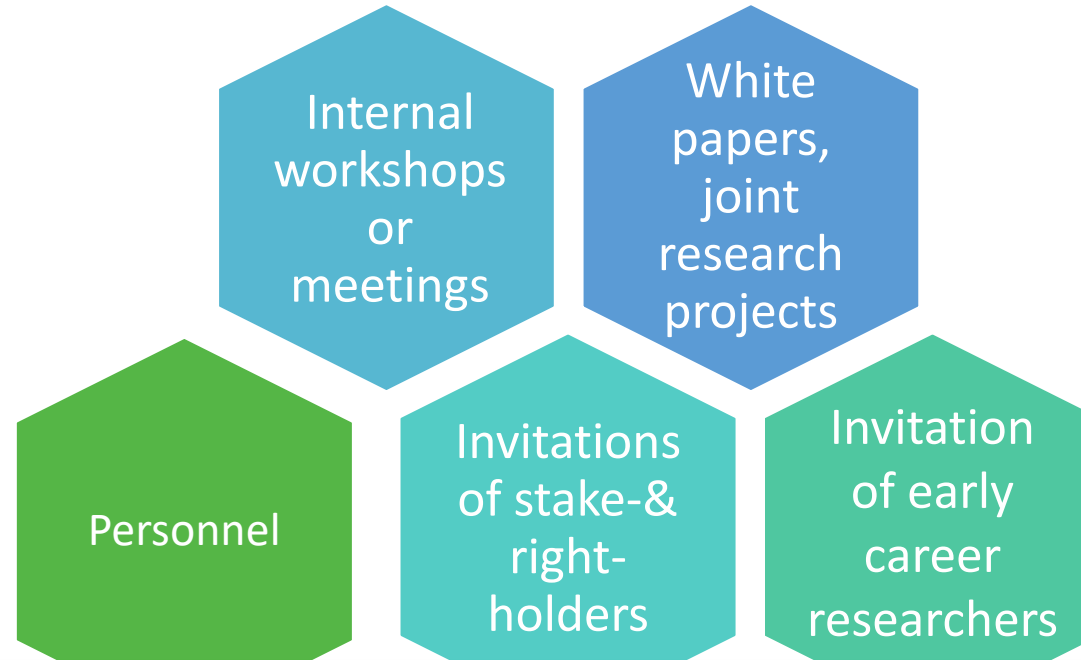


# What is being offered

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## Financial support:

up to 15.000€



Outcomes of a service contract will be included in EU-PolarNet 2 recommendations for future polar research topics.

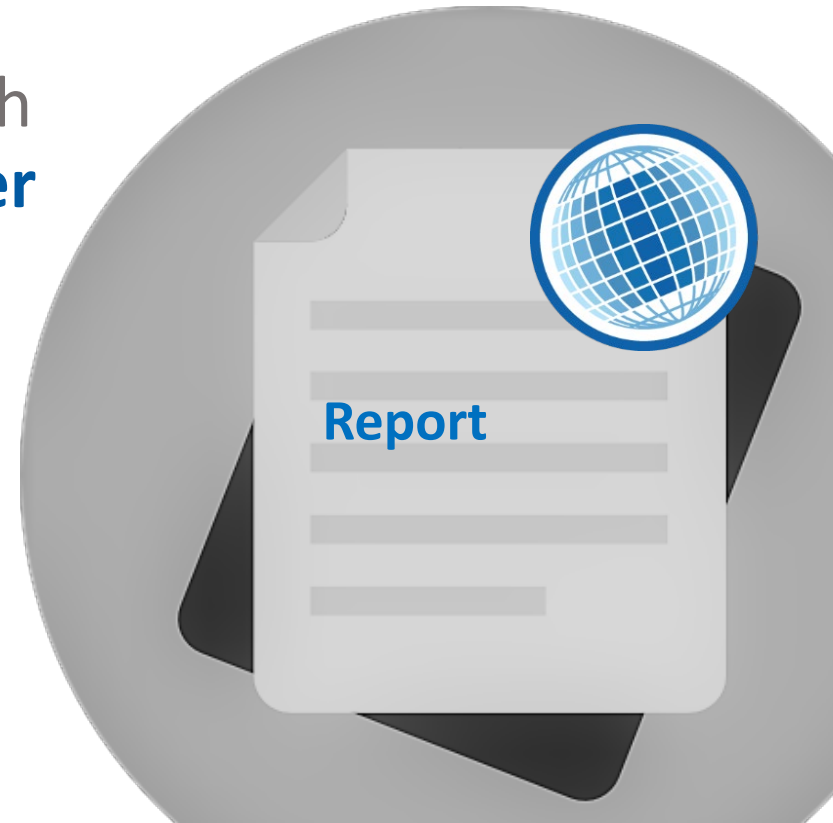
-> Opportunity for service providers to introduce their research ideas to decision makers



# What does EU-PolarNet 2 expect from you?

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- Your offer contributes to the **research prioritisation** process
- **Added value** to EU-PolarNet 2
- **Dissemination** activities
- **Report**: work performed, recommended research activities, publishable summary. **One month after completion** of the service contract.



# Eligibility criteria – am I eligibly to apply?

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- (1) Type:** European (early career) researchers and/or stake- and rightholders
- (2) Affiliation:** based in a European Member State or affiliated country
- (3) Partnership:** at least two different countries
- (4) Dissemination:** willing to disseminate, dissemination plan



We encourage the inclusion of Early Career researchers and stake- and rightholders

# Criteria for an eligible application

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- ✓ The submission file is **complete**
- ✓ The submission file was submitted in **electronic format** (in pdf)
- ✓ The submission file was submitted **in time**
- ✓ Must be related to one of the **key questions** of the call
- ✓ Partners from at least **two different countries**
- ✓ The duration of the funding does not exceed **12 months**
- ✓ Compliance with the **budget requirements**

# Evaluation

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## Evaluated by

- Polar Expert Group
- EU-PolarNet 2 internal working group



- Quality of the offer
  - Focus of the offer well defined and related to EU-PolarNet 2?
  - Stake- and rightholder community targeted and involved?
  - Service impact well assessed and feasibly?
  - Dissemination activities planned?
- Offer contributes to the research prioritisation process of EU-PolarNet 2



# Call documents

[www.eu-polarnet.eu/call/](http://www.eu-polarnet.eu/call/)

- Guidelines for applicants
- Offer submission file (template)
  - **Section I** (administrative info)
  - **Section II** (objectives, budget, timing): **5 pages max.**

Service acronym:

## SECTION I: ADMINISTRATIVE INFORMATION

### I.1 TITLE AND ACRONYM OF THE OFFER

### I.2 INFORMATION ON THE SERVICE PROVIDER(S)

Rows to be added if necessary.

	First and last name	Affiliation: Institution, Department/unit, Country	E-mail
Coordinator (partner 1)			
Partner 2			
...			

Please provide a **brief CV** of the service provider(s) (**5 pages maximum each**), also indicating their **respective roles in the project** and their **experience related to the topic**. The CVs should be added as an appendix at the end of the offer.

## SECTION II: DESCRIPTION OF THE SERVICE

### II.1. OBJECTIVES, IMPACT AND IMPLEMENTATION PLAN

Please consult the information file for detailed instructions.  
DO NOT EXCEED 5 PAGES FOR THIS SECTION

#### a. Objectives, impact and implementation plan

#### b. Relation to EU-PolarNet 2

#### c. Impact

# The submission file

## Service providers / involved team

*Curriculum vitae*: 5 pages maximum per applicant, indicating their **role in the project, experience related to the topic**.

**Eligibility criteria!**  
International  
**collaboration**, stake-  
holders, Early  
Career Researchers

	First and last name	Affiliation: Institution, Department/unit, Country
Coordinator (partner 1)	Petra Jansen	University of Oslo, Geosciences, NO
Partner 2	Fred Flintstone	Alfred Wegener Institute, Permafrost research, DE
...	Etc.	

# The submission file

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## Description of the service

- 1 Objectives of the proposed project
- 2 Relation to EU-PolarNet 2
- 3 Impact
- 4 Transdisciplinary networking
- 5 Implementation
- 6 Communication and dissemination

# How to implement your service contract?

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**Tools and/or approaches** to achieve the objective:

- Site visits and conferences
- Workshops
- Desk studies
- Setting up networks, web interfaces of fora and platforms
- Promoting stakeholders' involvement





# The submission file

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## Budget and starting date

**15.000 € maximum**

- Personnel costs/Staff
- Operational costs (e.g. costs for a workshop, catering, printing etc.)
- Travel costs and invitations to workshops

**Starting date: 1 December 2021 – 30 June 2022**



# Submission

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Deadline: **30<sup>th</sup> of September 2021, 14:00 CET**

Electronically, PDF only, unprotected, 5 MB maximum



info@eu-polarnet.eu

Subject: EUPolarNet2Service\_[Acronym Project]

# Recommendations

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1. Keep in mind the **eligibility criteria**
2. Follow the **submission instructions**:
  - submission file, formatting guidelines, page limit, email and file subject
3. Keep in mind the **evaluation criteria** when drafting your offer
4. If you have questions: **ask!**
5. Respect **deadlines**



Strichfiguren.de

Thank you very much and good luck for preparing an offer!

Contact: [info@eu-polarnet.eu](mailto:info@eu-polarnet.eu)

# Call for Services

Now Open! EU-PolarNet 2 Call For Services

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